

ATTENTION JRT RENTAL GROUPS:

We are grateful for your patronage. To ensure things run as smoothly as possible, we would like to inform you of our policies and ask for your help in maintaining the integrity of The Jim Rouse Theater for the Performing Arts.

Top 10 Things to Know to Have a Great Day at the JRT:

1. **NO FOOD OR DRINK EXCEPT CLEAR WATER WITH LIDS** is allowed in the backstage areas, the lobby, the theater, the Drama Commons, the mini-theater, the Choir and Band rooms, and the Dance studio. **[NO MEANS NOTHING AND NO EXCEPTIONS; PARENTS AND COACHES/TEACHERS, ETC., WE THANK YOU IN ADVANCE FOR MODELING APPROPRIATE BEHAVIOR FOR YOUR CHILDREN;** IF you have a child who has a health issue which demands they have food/drink other than water, please inform the House Manager upon your arrival and we will be happy to make arrangements to ensure they get what they need]. Due to various problems/damage in the past, we enforce this policy rigidly and will be asking to check coolers and other bags upon entry into the theater **and/or confiscate items as we see fit if we see food and drinks in dressing room areas.** Just as a matter of common courtesy, we would appreciate your having a conversation with your performers, parents and volunteers about the importance of leaving an area the way you find it. Having someone be responsible for doing a final canvas of the areas you have used to ensure you have left them as you found them and that all trash is put in trash cans will ensure that your group does not incur additional restoration fees. Patrons will find trashcans throughout the space which will be emptied periodically throughout the day. As of 9/1/11 we will be charging cleanup fees for large groups who leave trash all over the place (up to \$250).
2. FOOD may be stored in one of two places: the cafeteria and the coat closet on the way into the dressing rooms. You can leave coolers and/or eat food in the cafeteria or on Main Street. While patrons may STORE food in the Coat Closet on the way to the dressing rooms, it is not an eating area.
3. Any large or unwieldy props should be delivered to the stage door entrance on the left side of the theatre next to the rolltop door.
4. Please remember: ABSOLUTELY NO GLITTER, PAINT, PYROTECHNICS OF ANY KIND, SPRAY CANS ON STAGE, ANY DANGEROUS OR HAZARDOUS CHEMICALS, LADDERS, BALLOONS, UNUSUAL PROPS W/O PRIOR APPROVAL. Any of these items will be removed, especially if they're onstage, even during a performance.
5. The counters and lighting elements in the dressing rooms are not designed to hold body weight of any kind. We want to ensure that your performers are safe and these practices are both hazardous, so please advise your patrons accordingly. Clients are responsible for repairing any damage incurred to counters, lighting elements and other fixtures that occur during their rental.
6. ALL dressing, hair and makeup should take place in the dressing rooms, not in the hallway to the dressing rooms, not in the lobby, not on Main Street.
7. Groups are welcome to warm up on Main Street or in the dressing rooms; not in the hallway to the dressing rooms, the hallway to Main Street, the lobby, the backstage crossover space or other areas that are public walkways. Walkways must be kept clear as per the Fire Marshall.
8. The backstage crossover space is NOT: a dressing area, rehearsal space, lunchroom, or place to park your things. It is to be used SOLELY for crossing over, as necessary.
9. The second and third floors and the gymnasiums are not part of the theater. Patrons, parents, volunteers, and children (especially unaccompanied children) are not to be in this space and will be asked to vacate the space if they are found there. For the safety and security of your loved ones, ***children may not be left unsupervised and will be asked to find their parents/guardians if they are.*** This policy is in place to help ensure the safety of our clients and their loved ones. This is a large space, there are places people can get locked into, and we cannot guarantee the safety of young people if they are unsupervised.
10. **NEED FOOD?**
There is a McDonalds, Safeway, KFC, natural food store named David's, the Columbia Mall, Clyde's, The Tomato Palace, Sushi Sono, & The Red Pearl within 5-10 minutes of the theatre, should you need food. For larger events, the custodians often sell food in Student Dining (usually hot dogs, burgers, chips, sodas, Gatorade, candy, coffee, sometimes pizza).

http://www.davidsnaturalmarket.com/retailer/store_templates/shell_id_1.asp?storeID=CE1D83C59A914DEEB1F49F78C9BE5747

<http://www.mcdonalds.com/us/en/home.html>

Harper's Farm Road, Columbia, MD

<http://www.kfc.com/>

Lynx Lane, Columbia, MD

<http://www.safeway.com/IFL/Grocery/Home>

Harper's Farm Road, Columbia, MD

<http://www.themallincolumbia.com/>

(less than 5 minutes away; large food court)

<http://www.clydes.com/main/index.cfm>

Clyde's & The Tomato Palace, Lakefront, less than 10 minutes

<http://redpearlrestaurant.com/>

Red Pearl, Lakefront, less than 10 minutes

<http://www.sushisonomd.com/>

Sushi Sono, Lakefront, less than 10 minutes

<http://www.traderjoes.com/>

Marie Curie Drive, Elkridge, less than 15 minutes

<http://www.costco.com/>

Marie Curie Drive, Eldridge, less than 15 minutes (in same plaza as Trader Joe's)

NEED SUPPLIES?

<http://www.target.com/>

Dobbin Road, Columbia, less than 15 minutes, depending upon traffic

And finally but hugely important: due to fire codes, people **MUST BE SEATED** in a seat when they are in the theatre. People cannot stand in the back, along the aisles, or sit on the floor. If this occurs, we will have to stop the show until everyone in the theatre is seated. In addition, unfortunately, also due to the fire code, strollers are not allowed in the theatre.

We pride ourselves on the quality of the JRT and want to keep it attractive for YOU and all community groups; please be part of the solution, not part of the problem.

Thank you for your help and consideration and cooperation.